

SOUTH WEBER CITY COUNCIL WORK MEETING

DATE OF MEETING: 10 March 2015

TIME COMMENCED: 5:30 p.m.

PRESENT: MAYOR:

Tammy Long

COUNCILMEMBERS:

**Scott Casas
Randy Hilton
Michael Poff
Marlene Poore
David Thomas**

CITY MANAGER:

Duncan Murray

CITY RECORDER:

Tom Smith

Transcriber: Minutes transcribed by Michelle Clark

VISITORS: Bryon Saxton, Bob Flinders, Shawn Flinders.

CONSENT AGENDA:

- **Approval of February 24, 2015 City Council Work Meeting Minutes**
- **Approval of February 24, 2015 City Council Meeting Minutes**

Duncan asked if there were any concerns or amendments to the February 24, 2015 minutes. Some typographical errors were addressed.

REPORTS:

City Manager's Budget Preparation Report and Bid Invitation Report: Duncan explained he has been working with the department heads on the budget. He said they have been doing a lot of recoding and trying to make them consistent throughout the department. He explained that in the future, the budget codes will be identified on every bill and every payment. He said they will also identify projects for the year. They are collecting possible ideas for the Capital Improvement Fund. They have been reviewing the drafted vehicle replacement plan as well. He said they would like to re-adopt the fee schedule every year. He said they may recommend changes to business license fees. He said they are seeing a lot of solar panels and need to look at a business license fee for that. He estimates a cost of \$140 plus. Council Member Poore couldn't find where the business license revenue is showing. He said the bid invitation list is being compiled. Tom said there are about 54 people. Council Member Poore said she is willing to update the list every year.

Brian McKenzie and Curtis Koch with the Davis County Clerk's Office: Duncan explained that Brian McKenzie and Curtis Koch with the Davis County Clerk's Office will be presenting some new information on the cost benefits of vote by mail. He will also go over the services Davis County provides should the City elect to have them assist the City with this year's election.

APPROVALS:

2015 Municipal Elections Budget/Expenses: Duncan explained that there are costs to elections because you have to have election judges and equipment. Discussion took place regarding those bills that may pass in the Legislature and need an election. Tom said if Davis School District decides to do their bond, then they will pay for a significant portion of the election.

Resolution 15-10: Davis County for Elections: South Weber City is authorized and required to hold municipal elections in each odd-numbered year. Davis County has equipment and resources needed to carry out an election and is willing to make available the resources and equipment to assist South Weber City in holding its municipal election in 2015. The City will pay the County the costs for providing the election equipment, services and supplies in accordance with the election costs schedule.

Request by Bob Flinders to reduce the dedicated right of way by 5' in front of his existing house located at 7486 S. 1900 E. which is part of the proposed Udy Acres Subdivision:

Duncan explained that Udy Acres Subdivision has began the process at the Planning Commission level. He said the street standard for the City is 70 ft. and the general rule in land use law is that any time you adopt a new standard or ordinance it is applicable to be followed. He said in this instance the house has been in place for 50 to 60 years. He said the City Council has discretion. Duncan explained that Mr. Flinders has already given up some of his property for 1900 East. Council Member Poff doesn't have a problem with this because he remembers in the past there were those subdivisions that were exceptions at the time. Duncan said there are other potential possibilities to do the same for others in the area that have pre-existing homes. He said once you treat someone one way you should treat others the same. Bob Flinders said he would like to resolve how big the road is going to be. Council Member Poff said it is difficult to make this decision without seeing how this would affect others. Mr. Flinders said he measured the road coming out of Cedar Cove PUD and the asphalt is 25 ft. wide.

Check Register: February 1-15, 2015: Duncan asked if there were any questions concerning the check register for February 1-15, 2015. Council Member Poff said Colonial Flag was on there again. Council Member Casas said he is guessing it was for the flag at Memorial Park. Council Member Casas would like visibility on the Zions Bank charges. Duncan said he will work with the front office on that.

Budget to Actual January 2015: There were no concerns.

Resolution 15-08: Appointment of a City Arborist/Forester: Duncan stated it is recommend that Doug Austin, of 2550 E. 7800 S., be appointed the City Arborist/Forester for the period of approximately three years (24 February 2015 to 3 January 2018).

Resolution 15-09: Ratify the surplus of a 1973 Kaiser model Jeep, and a 1981 Chevrolet model K30: Duncan stated this resolution will ratify the surplus of a 1973 Kaiser model Jeep and a 1981 Chevrolet model K30. He reported that the City received a bid of \$3,000 for the 1981 Chevrolet model K30; however, the bidding hasn't closed for the 1973 Kaiser model Jeep.

Resolution 15-11: To Amend and Adopt Main City Building Office Hours: Duncan stated this resolution will amend and adopt the Main City Building Office hours that the front door is open to the public from Monday to Thursday 8:00 a.m. to 5:00 p.m. and Friday from 7:00 a.m. to 11:00 a.m.

Resolution 15-12: Timing of Public Hearing Notices for Land Use Ordinances and Applications: Duncan explained that this resolution will allow the City Council to adopt a rule that requires that a public hearing shall be scheduled, with any recommendation from the Planning Commission to be reviewed, during the next available 2nd or 4th regular Tuesday City Council meeting which is at least 12 days after the meeting when the Planning Commission gave the recommendation.

DISCUSSION ITEMS (and possible action thereon):

Weber Trailhead/Cottonwood Drive Shoulder repairs: No discussion on this item.

Community Fundraising: No discussion on this item.

Initial Draft of the Vehicle Replacement Plan: No discussion on this item.

Adjourned at 6:00 p.m.

APPROVED: _____ **Date**
Mayor: Tammy Long

Transcriber: Michelle Clark

Attest: _____ **City Recorder: Tom Smith**